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| **Activity/**  **Situation** | | **Sporting Influence Primary School November 2021 COVID-19** | | | | | | | | | |
| **Location** | | **Primary Schools Indoor/Outdoor** | | | | | | | | | |
| **Persons at Risk** | | **Pupils** | **Employees** | | **Visitors** | | | **Contractors** | | | |
| **STEP 1** – | | ***Follow Government & Governing Body guidelines.*** | | | | | | | | | |
| **STEP 2** – | | After reading through and signing this Risk Assessment feedback to Sporting Influence to confirm you have done so. | | | | | | | | | |
| **STEP 3** – | | Evaluate the risks and decide on control measures – ***add to or amend as necessary*** | | | | | | | | | |
| **STEP 4** – | | Record your findings and implement them – make a plan of action – ensure they are effective | | | | | | | | | |
| **STEP 5** – | | Review, revise and update as necessary | | | | | | | | | |
| **HAZARD(S)** | | * **Testing** * **Wet Weather & Indoor PE** * **Injury** * **Playing areas** * **Close contact** * **Precautions** * **Hygiene** * **Clothing (inc Jewellery), Footwear** | | | | | | | | | |
| **CONTROL MEASURES** | | | | | | | **Yes** | | **No** | | **N/A** |
| **All Sporting Influence staff are First Aid at Work trained and have all passed their Infection Control COVI19 Safety at Work Course**  **Testing**   * Sporting Influence staff will collect testing kits from designated schools and will self-test twice a week. Procedures will be followed in line with guidance to send off results to both Public Health and schools to outline test results.   **Staff working across schools**   * Due to the nature of our work Sporting Influence staff can be moving from one school to another on one day. Although not essential, the preference of staff is to continue to work outside at all times (where possible).   **Close contact**   * Throughout the day children and adults should, where possible keep a minimum of 2m distance. Sporting Influence will adhere to this by:  1. Assigning appropriate areas for children to work in (e.g. pitches/courts). 2. Maintaining a safe distance from children throughout lessons.  * Sporting Influence will minimise the amount of adult-child close contact by:  1. Where possible holding sessions on grass to limit the likelihood of abrasions. 2. Wearing appropriate PPE (including gloves) if dealing with a first aid incident. 3. Using children to demonstrate activities  * Sporting Influence staff will agree with schools how lessons will start and finish to allow, where possible, groups to be brought outside to avoid having to pick up groups in busy corridors. * If contact is made or children have found themselves too close to Sporting Influence staff, Sporting Influence will:  1. Ask all parties involved to wash their hands, wrists and forearms straight away. 2. Rethink the activity or exercise to limit the need for contact in the future.  * **We ask schools again to send letters out to parents to make sure children are prepared for outdoor PE lessons. This may include jackets, gloves and hats when needed.**   **Wet Weather and Indoor PE Lessons**   * If children have appropriate clothing (e.g. outdoor jackets) a joint decision can be made between school and S.I staff as to whether we can go outside or not. * **Sporting Influence staff will limit the time that they spend indoors and will be based where possible outdoors. However, if the school requests indoor sports such as Gymnastics, this can be delivered but certain activities may need to be adapted. For example, due to physical contact, S.I staff may not be able to support children when doing forwards rolls. They would therefore have to perform rolls that don’t require support.**   **If teaching inside the following measures will be put in place:**   * Class sizes could be split into two to allow more space. This will involve S.I staff teaching half of the group in the school hall to limit numbers (15 children) and potential close contact. **However, if the indoor space is well ventilated and spacious, class sizes can remain their normal size. To ensure that close contact between staff and children is minimised, this may mean half of the class working and the other half doing less active tasks e.g. peer assessment. S.I staff will judge this accordingly.** * If there is no indoor space available S.I will provide wet weather, age appropriate classroom based work. * Timings may need to be altered. * Windows and doors should be open in the hall space to allow more air flow. * Activities will need to be adapted in most instances so that the children are getting exercise but potentially have to move away from the original outdoor lesson plan. * Sporting Influence staff will wear face masks or visors when they move inside the school. This will be used when moving or teaching indoors or dealing with a First Aid incident.   **Injury**   * If a member of Sporting Influence staff should have to administer First Aid they will follow these steps:  1. Wear PPE to minimise contact. 2. Keep a 2m distance unless administering first aid. 3. If possible, ask the injured party to face away from the first aider to limit likelihood of airborne transmission. 4. Wash hands, wrists and forearms immediately after administering first aid.  * All Sporting Influence staff will carry a radio with them and provide a radio for a staff member in school in case of emergency. * Sporting Influence will look to minimise the risk of injury by:  1. Holding sessions on soft ground to lower the risk of abrasions. 2. Ensure children are wearing the correct footwear and clothing. 3. All long hair will be tied back and jewellery removed.  * All Sporting Influence staff will carry a first aid pack with them.   **Playing Areas**   * Sporting Influence members of staff will as always look for the safest and most appropriate place to hold their PE session. * These playing areas may vary dependant on the game situation. The factors taken into account are:  1. Space 2. Floor type 3. Surroundings 4. State of flooring 5. Hazards   **Precautions**   * As a precaution Sporting Influence have removed the following from their PE provision:  1. Hi 5’s between staff and children 2. Sharing equipment between bubbles (where necessary) 3. Use of hardcourt areas where possible   **Hygiene**   * Sporting Influence staff will expect all staff and children to follow these hygiene steps:  1. Wash hands, wrists & forearms at the beginning of the lesson 2. Wash hands, wrists & forearms after using the toilet 3. Use hand gel/hand wash after opening doors 4. Wash hands, wrists & forearms upon finishing lesson   **Clothing (inc Jewellery), Footwear**   * Children must wear appropriate clothing for PE. This should include; t-shirt, jumper, jogging bottoms or shorts, trainers. Coats, hats and gloves are also recommended in the winter months. * Jewellery (such as earrings and watches) must be removed prior to the PE lesson by the children. If children can not remove them, they should come to school without them in/on. In the case of earrings, they cannot be taped by microporous tape due to risk of infection. If earrings are unable to be taken out children will only be able to take part in a non-participant role or non-contact elements of the lesson. * Footwear must be safe, appropriate and support the ankle. School shoes with heals or thin straps can not be worn. If they are a non-participant role will be given to those children.   **Following Guidance from National Governing Bodies**   * All Sporting Influence Staff will be up to date with all guidance from National Governing Bodies in the sports and activities they are providing. If we cannot follow that guidance due to space, weather, group sizes then we will advise the school to change the plan to a different activity | | | | | | | X  X  X  X  X  X  X  X  X  X  X  X  X  X  X  X  X  X  X  X  X  X  X  X  X  X | |  | |  |
| What is the level of risk for this activity/situation | | | | | | | **High** | | **Med** | | **Low** |
| Is the risk adequately controlled with existing control measures | | | | | | | **Yes** | | | **No** | |
| Have you identified any further control measures needed to control the risk and recorded them in the action plan | | | | | | | **Yes** | | | **No** | |
| **ACTION PLAN:**   * **The Sporting influence teacher will discuss changes to the risk assessment with PE link or headteacher from the 1st November. The purpose of this meeting is to highlight any key areas so that both school and ourselves are fully aware of the procedures.** * Sporting Influence to monitor guidance and data as to inform decisions on indoor PE going forwards. As we move between schools on a daily basis and come into contact with large numbers of children we feel we need to be especially careful to minimise the risk to children and ourselves. * Timings of lessons may need to be slightly shorter than previously to allow Sporting Influence staff to clean down equipment between lessons (where appropriate or necessary). * Sporting Influence staff to set up the necessary equipment and stations. * In the event of poor weather the activity will be adapted for an indoor activity/lesson or if facilities do not allow then a classroom based lesson may be used. | | | | | | | | | | | |
| State overall risk level assigned to the task **AFTER** implementation of control and action plan measures taken as a result of this risk assessment Low | | | | | | | **High** | | **Med** | | **Low** |
| Is such a risk level deemed to be as low as reasonably practical? Yes | | | | | | | **Yes** | | | **No** | |
| **FEEDBACK FROM EMPLOYEES:** (for improving risk assessment or reducing risk further still) | | | | | | | | | | | |
| **Assessor(s):**  **Position(s):** | **D Moss**  **Director**  **Sporting Influence** | | | **Signature(s):** | | D Moss | | | | | |
| **Date:** | **18/11/21** | | | **Review Date:** | | **Weekly throughout the school term** | | | | | |
| **Distribution: Via email prior to the day of teaching.** | | | | | | | | | | | |